



PARENT HANDBOOK

REVISED 2/2012

DAY NURSERY OF ABILENE, INC.

Parent Policies

Table of Contents

- Program Overview	1
- Parent Policies	
I. Admission Policies for Children	2
II. Fees and Payment Policies	3
III. Absences and Vacation Policies	4
IV. Calendar of Openings and Closings	4
V. Policies Governing Ill/Sick Children	5
VI. Accident Policies	6
VII. Child Abuse and Neglect Policies	6
VIII. Discipline and Conduct Policies	6
IX. Meals and Snacks	8
X. Curriculum and Activities	9
XI. Parent Involvement	10
XII. Other Responsibilities of Parents	10
XIII. Grievance Policies	11
XIV. Extermination Policies	11

DAY NURSERY OF ABILENE, INC.

Mission: Day Nursery of Abilene providing affordable quality child care for a diverse community.

Program Overview

Welcome to the Day Nursery of Abilene, Inc. While enrolled children are provided with a quality child care experience. The centers meet the stringent criteria for the Texas Rising Star (TRS) program of Child Care Services (CCS) which ensures a higher standard of child care than required by minimum standards. Areas included in the assessment are curriculum activities, parental involvement, indoor and outdoor physical environment, group size, caregiver/child interaction, health and safety, and nutrition and mealtime. All centers are licensed and inspected by the Texas Department of Family and Protective Services (TDFPS), Child Care Licensing (CCL) Division. Parents may review the center's most recent CCL inspection report posted on the parent information board. For questions related to licensed child care programs you may call the local office for TDFPS Childcare Licensing at 691-8232 or go the TDFPS website www.txchildcaresearch.org.

The Day Nursery is committed to providing quality child care at a reasonable price for working parents in Abilene. Each location is licensed to care for children from birth through the age of ten years. In addition, the Day Nursery is a leader in service to the parents in Abilene. This leadership is exemplified by the additional programs provided.

Each child that is enrolled will be involved in age appropriate educational programs and a busy schedule of fun activities. Children will be cared for by staff warm, caring, and interested in every phase of your child's development. All staff meet the required number of training hours annually and must receive at least six of those training hours every quarter in addition to and the 6 hours in the first 6 weeks of employment. Training prepares them to meet the needs of children who have been entrusted to the Day Nursery program.

The Day Nursery offers a clean, safe, and healthy environment for your children. All of the equipment, books, and toys have been carefully selected to provide an atmosphere conducive to optimum child development for all ages. Day Nursery is in partnership with AISD and Region 14 in a School Readiness Integration (SRI) partnership in effort to provide the best curriculum and experiences for preschool age children in preparation for kindergarten experiences The SRI program offers an AISD certified teacher who works alongside Day Nursery staff jointly to prepare your child for Kindergarten. The curriculum used is the same that AISD uses in their Pre-K classrooms to insure children are ready-to-learn upon entry to school.

The Day Nursery has been providing quality child care in Abilene since August 30, 1973, when the first center opened for 25 children. Since then, the program has expanded to include four locations that are licensed to care for over 600 children. Its mission is to provide affordable quality child care for a diverse community and its underlying philosophy is "children first". Day Nursery's tag-line is to Develop and Nurture All children. In spite of the fact that Day Nursery was organized to assist low-income families and continues to address their needs, all children are welcome to attend.

Day Nursery is honored by the trust that so many parents have placed in the organization over the years. We want to help you provide your children with the experiences they need to grow — physically, intellectually, emotionally, and socially. We encourage parents to share in their child's day care experiences. Please feel free to visit our centers anytime!

I. Admission Policies for Children

A. Requirements for Admission

- a. The Day Nursery provides child care for children from birth through 10 years of age (some exceptions may apply).
- b. The Day Nursery is committed to providing quality care for all children. Children will be admitted without regard to race, creed, color, religious belief, gender, or national origin. Children with physical or mental challenges will be enrolled considering the accommodation requirement of their special needs.
- c. If the Day Nursery has no immediate vacancies, a waiting list is maintained for future enrollment vacancies. Vacancies will be filled on a first come, first serve basis with consideration given for group size.
- d. The Day Nursery will provide drop-in child care on a space available basis.

B. Enrollment Interview

- a. Parents of children enrolling in our program must make an appointment with the Center Director for an interview before the children may begin participation in the program. This is in effort to insure that the director knows each and every family.
- b. During the enrollment interview, the parent and the Center Director will discuss Day Nursery policies, complete essential paperwork, discuss any special needs the child(ren) might have, tour the center and meet staff.
- c. The parent (or legal guardian) who enrolls the child (signs the enrollment forms) is the one authorized to make changes to the initial enrollment forms. A new enrollment form must be completed annually. Any changes to the information on the enrollment form must be reported as they occur in order to insure accurate information at all times.

C. Health Requirements

- a. The parent must provide the center with a written statement from a licensed physician who has examined their child(ren) within the last year. This statement must state that the child(ren) is (are) physically able to take part in the program. This statement must be received within one week of admission.
- b. If a physician's statement cannot be obtained, a parent may submit a signed, written statement indicating that the child has been examined within the last year and is able to participate in a child care program. However, this statement must be replaced by a physician's statement within 60 days unless medical diagnosis and treatment are against the parent's religion.
- c. The parent must also provide a current immunization record for each child enrolling at the center. Periodic updates are required in order for enrollment to be continued.

D. Attendance

- a. Upon enrollment, the parent will sign a contract indicating the days and times their child(ren) will be attending the center. This enables us to correctly plan activities, meals and staff hours. Contracts must be updated periodically.
- b. If a child must be absent from the center for any reason, the parent must notify the center as soon as possible.
- c. If a parent wishes to use the Day Nursery during hours their child is not normally enrolled, s/he may do so on a space available basis. Additional charges will apply for those hours which are outside of the fee contract.

E. Release of Children

- a. Those authorized to pick up the child(ren) must be designated by the parent at the time of enrollment. In case of an emergency, it is important that more than one adult be authorized so that there is always an assurance that the child(ren) will be picked up as scheduled.
- b. If a person is authorized to pick up a child they must check in at the front desk with the center director, or person in charge to obtain required verification.
- c. In the event that someone not authorized on the child's enrollment form is designated to pick up the child, the parent must personally phone the center to make arrangements. A designated employee at each of the Day Nursery of Abilene centers verifies all such calls. Identification will be verified, photocopied and kept on file.
- d. Changes in pick up authorization must be made timely and in writing by completing new enrollment information for the continued safety of your child(ren) and to ensure compliance for the operation of the center.
- e. Anyone who is under the age of 18 years or under the influence of drugs or alcohol will not be considered as authorized to pick up children.
- f. Law enforcement officers and Child Protective Services staff have the authority by law to remove a child without the parent's permission. In the event that this occurs, identification of the officer will be verified.

II. Fees and Payment Policies

A. Fees

- a. A fee schedule will be provided to the parent at the time of enrollment. The Day Nursery does not charge for registration, activities, or meals and snacks. All services are included in regular care rates. Parents of preschool and school age children are required to purchase Day Nursery of Abilene tee-shirts for the children to wear on all field trips.
- b. Any parent in need of assistance with child care fees will be referred for Child Care Services (CCS) assistance, the program authorized to distribute state funds available for child care. Applicants qualifying for this assistance will be notified of their eligibility directly by the contacting agency. Clients receiving CCS assistance will have their fees established by the agency and must follow this program's requirements. The Day Nursery has no influence over this process.
- c. Other financial assistance may be available on a sliding scale basis. Verification of income and financial need are required through a separate application process.
- d. Fees are outlined on a fee contract and are subject to change. Advance notice will be given when possible.
- e. Children receiving reduced fee child care are only accepted on a full-time basis according to the outlined fee contract or other authorization.

B. Fee Payment Schedule

- a. All fees are due in advance and must be paid according to the fee contract.
- b. Late fees accumulate charged if fees are not paid by the first day of care in any week.
- c. There is an additional charge for returned checks.
- d. Fees not paid according to the fee contract will be turned over to a collection agency and all associated collection fees will become the responsibility of the debtor.

C. Late Fees

- a. Arrangements must be made to pick up children on time. There will be an additional charge for each fifteen minutes (or part of fifteen minutes) that a child is left at the center past his/her scheduled pick-up time. Late fees must be paid as incurred in order for the child to remain in care. Consistent tardiness may result in the loss of child care space in the program.
- b. Clients receiving state funds (CCS) assistance will be charged Day Nursery's regular drop-in rate for any hours the child attends the center outside of those authorized by the funding agency.

D. Drop-In Fees

- a. Day Nursery will provide drop-in care on a space available basis.

III. Absences and Vacation Policy

A. Absences

- a. Fees must be paid in full without deduction for absences. Few of the operating costs of the facility are eliminated when a particular child is absent.
- b. Refunds will be issued for days paid for and not used and only to families paying the full rate (unsubsidized) when a two-week notice of withdrawal is given to the center.

B. Vacations

- a. Vacation time from the center if authorized will be honored as outlined in the fee contract.
- b. There will be no reduction in fees for days that the center is closed due to a holiday or bad weather.

IV. Calendar of Openings and Closings

A. The Day Nursery has four licensed facilities whose operating hours are as follows:

Ash Street - Monday thru Friday, 6:00 a.m. - 6:00 p.m.

Sherry Lane - Monday thru Friday, 6:30 a.m. - 6:00 p.m.

Vine Street - Monday thru Friday, 7:30 a.m. - 6:30 p.m.

Cedar Street - Monday thru Friday, 6:00 a.m. - 6:30 p.m.

- B. Delayed openings or closings will occur only if extreme conditions warrant. Please stay tuned to radio and television stations as they will be notified. Day Nursery vans will not transport when weather conditions are hazardous.
- C. The Day Nursery is normally closed in observance of the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the day after, and Christmas Eve and Christmas Day. Holiday closure notices are posted at each center in advance of the holiday.

V. Policies Governing Ill/Sick Children

These and other Child Care Licensing guidelines are not designed as an inconvenience, but in effort to protect your child as well as the other children enrolled in the centers.

- A. According to licensing regulations, any child who is ill must not be admitted to the center. Parents must make arrangements for ill children to be cared for outside the center.
- B. Sometimes it is difficult to decide whether a child is truly ill, or if he/she may come to day care. Day Nursery follows the guidelines established by Minimum Standards which are available on their website and in the centers. Below are some guidelines to follow:
 - a. Your child should be free of fever for 24 hours before returning to school. **.NOTE: if your child has been given Tylenol or other fever reducers, HE/SHE is not fever free.**
 - b. If your child has been given antibiotics, he/she needs to wait 24 hours after the first dose before returning to day care
 - c. If your child has been vomiting and/or has been having diarrhea he/she needs to stay home for 24 hours after the last episode
- C. If your child exhibits signs and symptoms of illness, he/she cannot participate in a child care program. Parents of any child showing symptoms of being contagious will be notified immediately and will be expected to pick up their child as soon as possible.
- D. When contagious illnesses are identified among children who attend Day Nursery, a notice will be posted in the affected classes indicating the type of illness, symptoms to look for and other information that may be of interest to parents, like the incubation period for various diseases. Names of ill children will not be made public.
- E. Administration of Medication
 - a. Following the first dose of prescription medication, which must be administered by the child's parent, the prescription medication may be administered in the center. The medication must be brought to the center in its original container labeled with the child's name, date prescribed, directions, and the physician's name. The parent must complete and sign an authorization form to allow us to dispense any medication. The center must administer the medication as stated on the label directions. Day Nursery cannot administer medication after the expiration date.
 - b. Non-prescription medication can be administered at the center only with written approval by health personnel or the parent. The medication must be in its original container labeled with the child's name and the date the medication was brought to the center. The center will only administer the medication as stated on the label directions.
 - c. During the summer months when it is hot outside children are required to use sunscreen. The parent(s)/guardian(s) are advised to bring sunscreen with their child's name clearly marked on the product. In order for the child to go outside if the parent does not provide the sunscreen; Day Nursery of Abilene must have written permission from the parent(s)/guardian(s) to apply the sunscreen the center has on hand in effort to keep your child protected.
- F. Emergency Notification Information
 - a. The center will make every effort to notify the parent in the event of illness or injury. In order to make this possible, the parent must provide the center with at least three telephone numbers other than his/her own.
 - b. The parent must notify the center immediately if any contact or emergency information concerning his/her child(ren) changes.

VI. Accident Policies

A. Accident Response/Reporting Procedures

- a. At least one staff person trained in Infant/Child CPR will be on duty at all times and one trained in emergency First Aid with rescue breathing and choking with each group of children. In the case of an injury at Day Nursery, any necessary first aid will be administered by the staff or medical personnel.
- b. All accidents, major and minor, must be reported to the Center Director.
- c. The staff person in charge at the time of the incident will prepare a report. A copy of this report will be available for review and signature of the parent.
- d. Parents will be notified immediately if warranted by the seriousness of the incident.

B. Emergency Notification of Parents

- a. In the event of a medical emergency, the parent or authorized adult will be notified as soon as possible.
- b. Every effort will be made to contact the child's own physician. If immediate medical attention is required the child will be transported to the local hospital.

C. Treatment of Injuries

- a. Parents of children who receive minor first aid treatment during the day will be notified at the time they pick up the children. Day Nursery will notify parents immediately if significant first aid treatment must be administered to their child.
- b. Day Nursery carries accident insurance on each child enrolled in the center in the event that a child receives medical care due to an accident that occurred while s/he was in our care. Day Nursery's coverage will be the secondary insurer, however; in cases where there is no other insurance, Day Nursery's coverage will be primary.

VII. Child Abuse and Neglect Policies

- A. By law, Day Nursery is required to report any instances of suspected child abuse or neglect to the Texas Department of Family and Protective Services or the Child's Protective Service (CPS). If you suspect child abuse or neglect, you may use the toll-free Child Abuse Hotline number (1-800-252-5400) available 24 hours a day.
- B. The Day Nursery is not responsible for the investigation of any cases reported to CPS.

VIII. Discipline/Conduct Policies

- A. The Day Nursery operates on the premise that discipline is used to teach and guide rather than punish. This policy **does not** mean that the staff permits inappropriate behavior. Instead, staff wish to mold or change behavior by using positive guidance techniques and re-directing inappropriate behavior. **Physical discipline of any type will never be used.**

- B. Positive discipline techniques include:
- a. Developing consistent rules that are stated at the children's developmental level.
 - b. Clarifying the consequences of disobeying rules before disobedience occurs.
 - c. Having age-appropriate expectations for children.
 - d. Allowing children time to practice obeying new rules and practices of conscious discipline before exercising the consequences for disobeying.
 - e. Ignoring some kinds of inappropriate behavior. Some misbehavior is an attempt to get attention. The more attention the child gets, the more likely it is that the behavior will be repeated.
 - f. Positive reinforcement of acceptable and appropriate behavior.
 - g. Careful explanation of unacceptable behavior.
- C. **Conduct.** It is our desire that each child enjoy his/her experience at Day Nursery. For this reason we have initiated policies that are fair, consistent, easily complied with by each child, and benefit everyone involved.
- a. Children enrolled in a Day Nursery center are required to follow basic safety and conduct guidelines at all times.
 - b. These guidelines are enforced with each age group on an age-appropriate level and apply at all times whether in the classroom, on the playground, in the van, on field trips, etc.
 - c. Depending on the severity of the infraction, failing to follow conduct guidelines can result in
 - i. losing the privilege of participating in a specific activity (time out)
 - ii. losing field trip privileges (if appropriate)
 - iii. suspension from the program, and/or
 - iv. termination from the program
 - d. Conduct violations include the following:
 - i. Disrespecting caregivers and other center staff
 - ii. Intentionally and repeatedly leaving the classroom, playground, and/or facility
 - iii. Using foul language
 - iv. Damaging Day Nursery property, property of facilities visited on field trips, or property of another child
 - v. Engaging in fighting
 - vi. Not following rules of safety at the center and/or while being transported
 - vii. Stealing
 - viii. Bringing inappropriate items to the center
 - e. Conduct Correction Process
 - i. Classroom child care staff and/or Center Director document behavior information to determine and evaluate patterns and recommended changes including changes in teaching strategy, schedule, room environment, etc.
 - ii. Realizing that there is a necessary commitment from the Center as well as from home, and to assist the child in both places, if and when inappropriate behavior continues and becomes repetitious, harmful to self, other children in care, child care staff or Center Directors, a Plan of Action conference will be called by the Center Director.

- iii. The Plan of Action conference will involve the parent, child care staff and the Center Director to review and discuss the documented behavior. A “specific plan of action” will be determined to correct this behavior and will include a reasonable time frame for correction as well as other resource and referral information from other community agencies if applicable.
- iv. If there is evident improvement the parent, child care staff and Center Director will discuss next steps to continue progress. If there is no improvement within the agreed time frame set at the Plan of Action conference and the parent has not sought help from referral agencies, child care may be suspended or terminated depending on the severity of the behavior.

IX. Meals and Snacks

- A. A nutritionally balanced food service program is provided at no extra charge, including baby food and infant formula. Menus meet nutritional guidelines and are posted. Special formulas and diets will be provided according to written orders from your child's physician.
 - a. Children are not allowed to bring food, candy or snack of any kind to the center. With the exception of birthday cakes or other treats celebrating a special occasion which may be brought to the center with the Center Director's prior approval. Please be sure to bring enough for everyone in your child's class to be able to join in the celebration!
 - b. Day Nursery provides breakfast (before 9:00 a.m.), lunch (11:00 a.m. - 12 noon), and an afternoon snack following rest/naptime or afterschool pick up. If your child arrives at the center outside of these mealtimes, they must be fed prior to arrival.
- B. Supplemental Food Program information related to Women, Infants, and Children (WIC) Program is provided upon enrollment. For additional information refer to the WIC website (www.fns.usda.gov/wic)
- C. Civil Rights. The Day Nursery of Abilene is a participant in the Special Nutrition Program, Child Care Food Program through the Texas Department of Agriculture. Certain documentation and eligibility information is required upon enrollment as well as the following non-discrimination statement and complaint filing procedures.

The Day Nursery of Abilene ensures that everyone has equal access to our child care facilities and associated programs. Our facility strictly adheres to the provisions of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973 and the American's with Disabilities Act.

The Day Nursery of Abilene does not discriminate against any person because of race, color, national origin, sex, age, disability, religion or political belief.

If you think you have been discriminated against you must submit your written complaint immediately to: President/CEO, Day Nursery of Abilene, 702 Cedar Street, Abilene, TX 79601. You may also write to the following: Director of Civil Rights, Texas Health and Human Services Commission, P.O. Box 149030, Austin, TX 78714-9030 or U.S. Department of Agriculture, Office of Civil Rights, Whitten Building, Room 32-W, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410.

X. Curriculum and Activities

A. Curriculum

- a. Child development research indicates that there are universal, predictable consequences of growth and change that occur in children during the first years of life. These predictable changes occur in all areas of development--physical, emotional, social, and intellectual. Knowledge of typical development of children within the age span served by our program provides a framework from which we prepare the learning environment and plan appropriate experiences. Each child is a unique person with an individual pattern and timing of growth, as well as individual personality, learning style and family background. Both the curriculum and our interactions with children are responsive to their individual differences. Learning in young children is the result of interaction between the child's thoughts and experiences with materials, ideas, and people. These experiences should match the child's developing abilities, while also challenging the child's interest and understanding.
- b. Curriculum is developmentally appropriate for each age group. Hands-on learning in all stages of development is emphasized. Lesson plans are posted each week and cover cognitive, language, social-emotional and motor development. Day Nursery also stresses intellectual creative expression, cultural diversity and health and safety for all children. Infant and toddler child care staff follows a developmentally appropriate, research-based curriculum developed by Dr. Pam Schiller. Preschool staff uses the School Readiness Integration program which is a phonics-based, multisensory, enriched language program, which prepares pre-kindergarten children for success in school. The program consists of the following components: 1) Best Practices; 2) Language Development; 3) Written Expression; 4) Letter Knowledge; 5) Read Aloud; 6) Phonological Awareness; and 7) Print and Book Knowledge. Pre and post tests are used during the year to assess the knowledge at entry as well as knowledge gained at mid-year and year end. Staff will gladly share these results with parents.
- c. Developmental Checklist. A developmental checklist is kept for each child at Day Nursery and is updated periodically (at least two times a year), depending on the age of the child. The checklist is used to provide a developmental assessment and for promoting to the next age group. This information will be reviewed with parents at the time your child is being promoted to the next class and more often as requested. Please ask your child's caregiver or center director if you have any questions regarding your child's development.
- d. Day Nursery works very closely with Advancing Babies Chances, West Texas Rehab Center, Steps to Stride, etc. and the early childhood intervention programs at the school districts. If a developmental issue is noted, a referral may be given to these with the permission of the parent.

B. Field Trips

- a. The Day Nursery organizes field trips for the preschool and school age children enrolled. These are enrichment activities. Some examples of popular field trips include visiting the Abilene Library and Zoo, riding the CityLink buses, visiting the Museums of Abilene and the National Center for Children's Illustrated Literature, and picnics in the city parks.
- b. Parents will be notified in advance of any planned trip for their child's class. Children will not be allowed to participate without parental authorization.
- c. Preschoolers and schoolagers are required to wear Day Nursery tee-shirts on all field trips. Tee-shirts must be purchased from the center and brought each day there is a field trip.
- d. Parents are encouraged to participate on field trips as their schedules allow.

XI. Parent Involvement

- A. A variety of parent involvement opportunities are provided to benefit the parent as well as their children in care.
- B. Parent meetings are scheduled at least on a quarterly basis. Please attend as many as possible and feel free to suggest parent education topics to your center director.
- C. Parents are welcome and encouraged to participate in their child's day care program through various volunteer opportunities including:
 - a. Assisting in the classroom for special parties or activities
 - b. Going on field trips
 - c. Helping with fundraising efforts which benefit Day Nursery, and
 - d. Assisting with community awareness events.

XII. Other Responsibilities of Parents

A. Children's Clothing:

Children are encouraged to wear play clothes and tennis shoes or other sturdy shoes appropriate to the season. Daily activities include active and messy play, and the children should be free to enjoy themselves without worrying about their clothing.

Child Care Licensing Minimum Standards requires that all children must have time outdoors each day that weather permits. Please assure that your child has a jacket, appropriate closed-toed shoes, and socks or other suitable clothing to keep your child comfortable while on the playground or participating in other outdoor activities. A doctor's note is required if you do not wish your child to go outside.

- a. The child's name should be placed on all outdoor clothing and other belongings to help ensure the return of all proper possessions and clothing.
- b. For your child's comfort, we ask that all parents bring a complete change of clothing for your children. This extra set of clothing will be used in cases of excessive soiling of clothes.
- c. Disposable diapers and training pants are to be provided by the parents of children who use them. Children who are potty training need several pairs of training pants at the center at all times. A parent may choose to provide "Pull-Ups" as an alternative to training pants. These items should also be clearly labeled with your child's name.
- d. Avoid infants wearing small bows, jewelry or clips which could become choking or other hazard. Children must not bring cell phones, toys, money, balloons, etc., to the center. **The Day Nursery is not responsible for any items lost as a result of bringing them to the center.**

B. Delivery and Pick Up of Children

- a. Children must not be dropped off before the center opens or brought before their scheduled time.
- b. Children must be picked up at the center at your scheduled pick-up time. Late fees will be assessed when a child is picked up late. These fees must be paid before the child can return to the center. Child Protective Services and the police department will be notified immediately if a child is not picked up by the time the center closes.

- c. Each parent must designate alternate persons to pick up their child in the event that he/she cannot pick up the child. If the person a parent authorizes to pick up a child is not listed on the enrollment form, the center must verify that the person is authorized before releasing the child. No child will be released to a person who has not been previously authorized by the parent.
 - d. Parents or other authorized adults are not to pick up children from the center when intoxicated or under the influence of alcohol or drugs. Another designee is to be contacted in such circumstances.
- C. School transportation policy
- a. All children under 4 Ft. 9inches tall or less than 8 years of age must be in a child booster seat and must have a harness safety belt. DNA "Dora Bus" is exempt from this rule by state law.
 - b. Children must remain seated and their safety belt latched while the van is in motion.
 - c. Parents must notify their center by noon each day if their child will not be riding the van that afternoon.
 - d. If a child breaks rule #2 or their behavior otherwise places another child or the DNA driver at risk of harm the child will be suspended from DNA school pick-up for 3 days.

XIII. Grievance Policies

- A. It is our NUMBER ONE priority to provide quality child care for your children. If you have a compliment, complaint or a suggestion, please talk to your Center Director.
- B. If a complaint or suggestion has not been appropriately acted upon in the center, a parent may request a conference by contacting the administration office.**

XIV. Pest Extermination Policies

- A. Day Nursery of Abilene uses the services of an exterminating company on a monthly basis to control unwanted pestilences.
- B. The proper and required notification is posted in each center indicating the designated day for these services.

**DAY NURSERY OF ABILENE, INC.
PARENT HANDBOOK**

LOCATIONS:

**ASH STREET CENTER
1202 ASH STREET
ABILENE, TEXAS 79601
677-2237**

**SHERRY LANE CENTER
3434 SHERRY LANE
ABILENE, TEXAS 79603
673-1781**

**VINE STREET CENTER
1442 VINE STREET
ABILENE, TEXAS 79602
672-7351**

**CEDAR STREET CENTER
650 CEDAR STREET
ABILENE, TEXAS 79601
670-0002**

**DAY NURSERY ADMINISTRATION
702 CEDAR STREET
ABILENE, TEXAS 79601
673-1110**